



CHEQUE REQUISITION FORM

Date: _____

Payable to:

Name: _____

Company: _____

Address: _____

City: _____ Prov: _____ Postal: _____

Phone: _____ Email: _____

Mail Pick-Up Other _____

Total Amount: \$ _____

Details:

Submit all invoices and/or receipts with cheque requisition.

No payment can be made without this completed Cheque Requisition Form filled out and approved



For Office Use Only

Cheque Date: _____ Cheque #: _____ Date Delivered: _____

Bank Acct: General Gaming Account Posted to: _____

Approved By:

| | |
|--|--|
| | |
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Forms can be emailed to: treasury@langleybaseball.ca
Please allow 7 business days for processing