**Langley Baseball**

**Sample Coaches Letter to Parents**

Use this letter as a template. Insert your information where highlighted and add anything specific you might want them to know.

Hello everyone and welcome to the insert year baseball season with Langley Baseball Association.

We, insert names of coaches, will be coaching your child in the insert division name (Blastball, T-Ball, etc) Division.

We will share our coaching philosophies with you at a parent meeting after our first practice, but we will say for now that our primary goal will be to ensure that the players have fun while learning the game of baseball and developing their baseball and teamwork skills. Winning is always fun so we will strive to be competitive and emphasize that practice, teamwork and trying your best are important to achieving personal and team success.

Here are some key dates and information about the upcoming season and a few requests for information from each of you:

**1) Opening Day Ceremonies**

Opening Ceremonies will be held on Saturday, April 14, 2018 at City Park. All players should attend in full uniform and arrive 15 minutes early. More information regarding start time, etc, will be forwarded once the league advises.

**2) Uniforms**

Each player will receive a jersey and hat at the start of the season. For 4 – 7 year olds, the t-shirt and hat is yours to keep. For 8 – 12 year olds, the jersey must be returned at the end of the season in order to receive your uniform deposit, but the hat is yours to keep. For 13+ year olds, your customized jersey is yours to keep for the rest of your Langley Baseball career. More information to follow on the distribution of our team uniforms.

**4) Practices**

For 7 yr old + - use the following paragraph and delete the one below

Practices are more important than games – this is where the kids learn to play as there are only 10 minutes of action during the average game. We will teach them the basics, but repetition and practice is how they improve. Practice days/times and locations will be posted in TeamSnap. Please use the availability function in TeamSnap to let us know if your child will miss any practices.

For Blastball & T-ball – use the following paragraph and delete the above paragraph

Practices are more important than games – this is where the kids learn to play as there are only 10 minutes of action during the average game. We will teach them the basics, but repetition and practice is how they improve. Practices will happen for the first 30 min of our time together, followed by a 1 hr game.

**5) Coaching**

We would welcome any parents who want to help out as a Team Parent, help manage the dugout during games or assist with coaching. Please let us know if you are interested.

**6) Games**

Our games will be played at insert field: City Park/Milner/Condor. The season starts in early April and ends in mid-June. The schedule will be posted in TeamSnap once it’s available. Please use the availability function in TeamSnap to let us know if your child will miss any games, preferably no later than one day in advance of the game. League rules say we must have a minimum number of players on the field or we forfeit the game.

**7)** **Game Duties**

Every game played consists of a home and away team, and each team needs to perform its’ own designated game duties. **The parents responsible for each game duty must be in place before the game can proceed**. We will develop a schedule for volunteer duties for each game which will be added to the game notes in TeamSnap.

For 9 year old + divisions, there will be a scorekeeping clinic prior to the start of the season – more information will be provided once we’ve been advised from the league.

**8) Baseball Equipment**

All players must supply their own **batting helmet, baseball glove and protective cup (jock/jill).**  Baseball cleats are also strongly recommended.

Thank you,

Coach Name

E-mail

Cell No